

INVITATION TO BID

**OWNER: Capac Community Schools
Capac, Michigan 48014**

**PROJECT: Custodial Services for Capac Middle School
201 North Neeper Street
Capac, Michigan 48014**

DOCUMENTS RELEASE: December 5, 2008 at 9 am

Bids shall be submitted in sealed envelopes, addressed to Mr. Jerry Jennex, Capac Community Schools, 403 North Glassford Street, Capac, Michigan 48014. Envelopes shall be marked: **“Custodial Services for Capac Middle School Project Bid”** and submitted to the Administration Building prior to **2:00 pm on January 5, 2009**. A **pre-bid meeting** is scheduled for **December 29, 2008 at 3:00 pm** at **Capac Middle School located at 201 North Neeper Street, Capac, Michigan 48014**.

Sealed proposals for the work identified in the contract documents must be received before **2:00 pm on January 5, 2009 at the Administration Building located at 403 North Glassford Street**. The proposals will be publicly open at **2:15 pm at the Capac High School District Learning Room located at 541 North Glassford Street, Capac, Michigan**.

Faxed proposals will not be accepted. Any questions should be directed to the Capac Community Schools Building and Grounds Supervisor Mr. Lawrence Franckowiak at 810-395-3690. **Capac Community Schools will not consider or accept a bid received after 2:00 pm on January 5, 2009.**

All bidders must provide familial disclosure in compliance with MCL 380.1267 (P.A. 232 of 2004) and attach this information to the bid. A sworn and notarized statement disclosing any familial relationship that exists between the owner and any employee of the bidder and any member or board, Board of Education, Chief Executive officer or the Superintendent Of Capac Community Schools, shall accompany the bid. Capac Community Schools will not accept a bid that does not include this sworn and notarized disclosure statement.

Capac Community Schools reserves the right to waive any informalities in bidding, reject any or all bids, accept any bid when, in the opinion of Capac Community Schools such action will serve the best interests of Capac Community Schools consistent with competitive bidding requirements.